



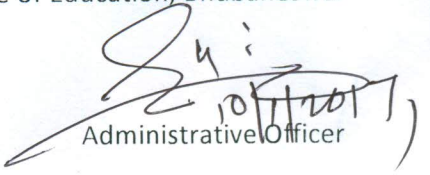
**REGIONAL INSTITUTE OF EDUCATION
BHUBANESWAR**

No: 285

Date:- 10/1/17

Short Tender Notice

Sealed Tenders are invited from the Original Furniture Manufacturers / Authorized dealer/Experienced Firms for supply of "VISITORS CHAIR". The last date of receipt of Tender is 19.01.2017 (up to 5.00 p.m.). For further details please visit our website: www.riebbs.ori.nic.in and www.riebbs.ac.in or contact Section Officer, C&W Section, Regional Institute of Education, Bhubaneswar for the purpose.


Administrative Officer



REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

No.

Dated: -

TENDER NOTICE

Sealed Tenders are invited from reputed firms/Original Furniture Manufacturers/ Authorized Dealers having ISO / BIFMA Certificate for supply of **VISITORS CHAIR**.

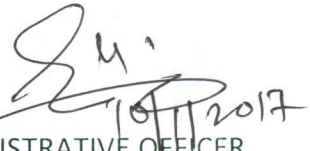
Tender forms containing Terms and Conditions can be obtained from C & W Section, RIE, Bhubaneswar on payment of Rs.200/- (Rupees Two hundred) only in shape of Bank Draft drawn in favour of "General Fund Account", RIE, Bhubaneswar payable at SBI, RCE Campus Branch (Code No.5302) Bhubaneswar as per the following schedule.

- | | | | |
|----|--------------------------------------|---|--------------------------|
| a) | Period of issue of Tender Forms from | : | 12.01.2017 to 19.01.2017 |
| b) | Last date for submission of Tender | : | 19 .01.2017 by 5.00 p.m. |
| c) | Opening of Tenders | : | 20.01.2017 at 3.30pm. |

The Tenders received after due date and time, unsealed condition and without EMD will be rejected. For further details please visit our website: www.riebbs.ori.nic.in and www.riebbs.ac.in.

Principal, Regional Institute of Education, Bhubaneswar reserves the right to reject any or all Tenders without assigning any reason thereof.

This issues with the approval of the competent authority.


10/1/2017
ADMINISTRATIVE OFFICER



REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

Tender form for supply of "VISITORS CHAIR"

1. Name of the firm with
Complete postal Address :
2. Telephone No. Land line :
Mobile No. :
3. Fax No. if any :
4. PAN No. :
5. TIN No. :
6. Bid Amount
(Item wise) :
 - a)
 - b)
 - c)
- 7) EMD details :

Authorized Signatory of the firm
With Rubber seal



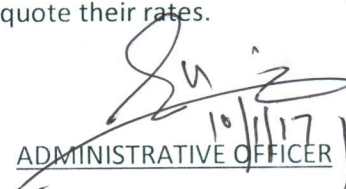
REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

Terms and Conditions for Purchase of Furniture.

1. The Regional Institute of Education, Bhubaneswar invites sealed Tenders from reputed firms/original manufacturers/authorized dealers having ISO / BIFMA Certificate for supply of **VISITORS CHAIR** to this Institute as per the specifications mentioned at **Annexure' A'**.
2. The tender should accompany an Earnest Money Deposit (EMD) @ 2% of total quoted price of each item in shape of DD/Banker's Cheque drawn in favour of "General Fund Account", RIE, Bhubaneswar payable at Bhubaneswar.
3. Tenders are required to submit in a sealed cover superscribing "TENDER FOR SUPPLY OF **VISITORS CHAIR**" addressed to the Administrative Officer, Regional Institute of Education, Sachivalaya Marg, Bhubaneswar- 751 022 up to 5.00 P.m. of 19.01.2017 which will be opened on 20.01.2017 at 3.30 p.m. in the presence of bidders or their authorized representatives, If any, present. This Institute will not be responsible for any postal delay, holidays or any other reasons resulting in delay of submission/receipt of tender beyond the due date.
4. The tenders received after due date and time, unsealed condition and without EMD will be rejected.
5. In case the last day of receipt of tender enquiry is declared a holiday on any account, the tenders will be received on the following working day.
6. The tender should be signed by the authorized person and his full name and status should be indicated below his signature.
7. The EMD will be refunded to the unsuccessful bidders by post. The EMD of successful bidder will be refunded only after satisfactory supply of items/ equipments.
8. Tenderers should indicate the time required for execution of work order. However, the items should be supplied as early as possible.
9. After finalizing the tender process, Procurement/Work Order will be placed to the successful bidder for supply of quoted item (s) with quoted rate. If the Agency fails to supply the item (s) within the stipulated period, the Procurement/work Order will be cancelled and EMD amount will be forfeited.
10. Payment will be made only after satisfactory receipt of the item (s) and getting installation report from the supplier. The firm will not lodge any claim with regard to interest for delay in settlement of dues due to any administrative reasons.
11. No advance payment/part payment is admissible. Payment against the supply of the items will be made directly to the supplier through DD/Cheque against pre-receipt bill basis. No request for other mode of payment will be entertained.

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12. For all purposes of the Contract including arbitration proceedings there under, the Principal, RIE, Bhubaneswar shall be entitled to exercise all the rights and power of the purchaser.
13. It will be the responsibility of concerned firm to deliver & install the items ordered at Regional Institute of Education, Bhubaneswar.
14. Force majeure, clause is applicable to the contract.
15. The supply should carry usual Guarantee/Warranty. Further:
- i) No advance payment will be made to the firm under any circumstances.
 - ii) **The delivery, installation and demonstration is the responsibility of the supplier free of cost.**
 - iii) The Tenderer should possess valid TIN/PAN and mentioned the same on the tender paper with documentary evidence.
 - iv) Annual Maintenance Contract terms & conditions need to be mentioned in the Tender wherever applicable.
 - v) The Tenderer who have down loaded the Tender Form from RIE website and interested to submit the same may deposit Rs.200/- (Rupees Two hundred) only in shape of Bank Draft drawn in favour of "General Fund Account", RIE, Bhubaneswar payable at SBI, RCE Campus Branch (Code No. 5302) Bhubaneswar while submitting the tender form failing which the tender will be rejected.
 - vi) The rates of equipments/furniture should be including all taxes/ charges, transportation, delivery and installation etc. and rates quoted should be valid upto 31.03.2017.
 - vii) The successful tenderers for furniture are required to supply one sample item wherever necessary for verification by the Committee of the Institute before placing the Purchase Order.
 - viii) No extra price will be paid in any circumstances to the supplier (s).
16. The authorized dealers need to attach the dealership appointment letter to the effect.
17. The Quantity required shown against each item in Annexure 'A' is tentative which may increase or decrease at the time of order at the sole discretion of the Principal, RIE, Bhubaneswar.
18. The Principal, RIE, Bhubaneswar reserves every right to accept/reject any/all quotations at any stage and increase or decrease the quantity of goods without assigning any reason thereof and his/her decision shall be final and binding.
19. Those who don't accept the above terms and conditions need not to quote their rates.


ADMINISTRATIVE OFFICER

Signature of the Tenderer with Office seal

SPECIFICATIONS OF TENDER ITEM

Sl. No.	Particulars of Item	Make/Model/Specification	Quantity required	Rates per unit inclusive of all	Remarks
1	Visitors Chair	3 Seater with 2 side arms & without Cushion. Stain less steel material with rust free. Three years warranty. (Sample photocopy attached)	7 Nos		Best quality material will be preferred.

