



REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

Advt.
No. 281

Dated: - 25.10.2016

SHORT TENDER NOTICE

Sealed Tenders are invited from reputed firms/Original Equipments Manufacturers/ Authorized Dealers for supply of Equipments and Furniture.


Tender forms containing Terms and Conditions can be obtained from C & W Section, RIE, Bhubaneswar on payment of Rs.200/- (Rupees Two hundred) only in shape of Bank Draft drawn in favour of "General Fund Account", RIE, Bhubaneswar payable at SBI, RCE Campus Branch (Code No.5302) Bhubaneswar as per the following schedule.

- a) Period of issue of Tender Forms from : 26.10.2016 10.00 a.m.
- b) Last date for submission of Tender : 7.11.2016 up to 5.00 p.m.
- c) Opening of Tenders : 08.11.2016 at 3.30 p.m.

The Tenders may be sent by speed post or by hand on or before 7.11.2016 by 5.00pm. Tenders received after due date and time, unsealed condition and without EMD will be rejected. For further details please visit our website: www.riebbs.ori.nic.in and www.riebbs.ac.in.

Principal, Regional Institute of Education, Bhubaneswar reserves the right to reject any or all Tenders without assigning any reason thereof.

This issues with the approval of the competent authority.


25/10/2016
ADMINISTRATIVE OFFICER

REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

Tender form for supply of Equipment

1. Name of the firm with
Complete postal Address :
2. Telephone No. Land line :
Mobile No. :
3. Fax No. if any :
4. PAN No. :
5. TIN No. :
6. Bid Amount
(Item wise) :
 - a)
 - b)
 - c)
- 7) EMD details :

Authorized Signatory of the firm
With Rubber seal

REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

Terms and Conditions for Purchase of Equipment.

1. The Regional Institute of Education, Bhubaneswar invites sealed Tenders from reputed firms/original manufacturers/authorized dealers for supply of Furniture items to this Institute as per the specifications mentioned against each item at **Annexure 'A'**.
2. The tender should accompany an Earnest Money Deposit (EMD) @ 2% of total quoted price of each item in shape of DD/Banker's Cheque drawn in favour of "General Fund Account", RIE, Bhubaneswar payable at Bhubaneswar.
3. Tenders are required to be submitted in a sealed cover superscribing "TENDER FOR SUPPLY OF _____ (Name of items)" alongwith a copy of valid VAT/PAN/TIN Regn. No. and addressed to the Administrative Officer, Regional Institute of Education, Sachivalaya Marg, Bhubaneswar- 751 022 upto 5.00 P.m. of 7.11.2016 which will be opened on 08.11.2016 at 3.30 p.m. in the presence of bidders or their authorized representatives, If any, present. This Institute will not be responsible for any postal delay, holidays or any other reasons resulting in delay of submission/receipt of tender beyond the due date.
4. The tenders received after due date and time, unsealed condition and without EMD will be rejected.
5. In case the last day of receipt of tender enquiry is declared a holiday on any account, the tenders will be received on the following working day.
6. The tender should be signed by the authorized person and his full name and status should be indicated below his signature.
7. The EMD will be refunded to the unsuccessful bidders by post. The EMD of successful bidder will be refunded only after satisfactory supply of items/ equipments.
8. Tenderers should indicate the time required for execution of work order. However, the items should be supplied as early as possible.
9. After finalizing the tender process, Procurement/Work Order will be placed to the successful bidder for supply of quoted item (s) with quoted rate. If the Agency fails to supply the item (s) within the stipulated period, the Procurement/work Order will be cancelled and EMD amount will be forfeited.
10. Payment will be made only after satisfactory receipt of the item (s) and getting installation report from the supplier. The firm will not lodge any claim with regard to interest for delay in settlement of dues due to any administrative reasons.
11. No advance payment/part payment is admissible. Payment against the supply of the items will be made directly to the supplier through DD/Cheque against pre-receipt bill basis. No request for other mode of payment will be entertained.

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12. For all purposes of the Contract including arbitration proceedings there under, the Principal, RIE, Bhubaneswar shall be entitled to exercise all the rights and power of the purchaser.

13. It will be the responsibility of concerned firm to deliver & install the items ordered at Regional Institute of Education, Bhubaneswar.
14. Force majeure, clause is applicable to the contract.
15. The supply should carry usual Guarantee/Warranty. Further:
- i) No advance payment will be made to the firm under any circumstances.
 - ii) The delivery, installation and demonstration is the responsibility of the supplier free of cost.
 - iii) The Tenderer should possess valid TIN/PAN and mentioned the same on the tender paper with documentary evidence.
 - iv) Annual Maintenance Contract terms & conditions need to be mentioned in the Tender wherever applicable.
 - v) The Tenderer who have down loaded the Tender Form from RIE website and interested to submit the same may deposit Rs.200/- (Rupees Two hundred) only in shape of Bank Draft drawn in favour of "General Fund Account", RIE, Bhubaneswar payable at SBI, RCE Campus Branch (Code No. 5302) Bhubaneswar while submitting the tender form failing which the tender will be rejected.
 - vi) The rates of equipments/furniture should be including all taxes/ charges, transportation, delivery and installation etc. and rates quoted should be valid upto 31.03.2017.
 - vii) The successful tenderers for furniture are required to supply one sample item wherever necessary for verification by the Committee of the Institute before placing the Purchase Order.
 - viii) The rates may be mentioned inclusive of all taxes , transportation, installation and any other charges if any. No extra price will be paid in any circumstances to the supplier (s).
16. The authorized dealers need to attach the **dealership appointment** letter to the effect.
17. The Quantity required shown against each item in Annexure 'A' is tentative which may increase or decrease at the time of order at the sole discretion of the Principal, RIE, Bhubaneswar.
18. The Principal, RIE, Bhubaneswar reserves every right to accept/reject any/all quotations at any stage and increase or decrease the quantity of goods without assigning any reason thereof and his/her decision shall be final and binding.
19. Those who don't accept the above terms and conditions need not to quote their rates.


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Signature of the Tenderer with Office seal

LIST OF ITEMS FOR TENDER

Sl. No.	Particulars of Item	Make/Model/Specification	Quantity required	Remarks
1	Podium	Size - 4'.0"x 2'.0"x1'.6" (Two Selves), Water Proof Black board 19mm, Sunmica 1MM (Teak Colour), Edge are to be finished by 3/4"x1/2" half round teak bitto, with Polish, Inside enamel paint, Fiber base - 4 nos, Front side half Round with Flexible w/p Play 6MM, NCERT Logo (Front side), One hole top side for Laptop connection.	20	Selected firm shall submit sample item first for getting final order.
2	LED TV	LED HD Smart T.V. Set, 55" FLAT SCREEN of reputed Brands.	1	Rates to be quoted inclusive all charges including installation
3	PA System	<p>A. Host Unit. The wireless conference system should be at 2.4GHZ Carrier Frequency (2400-2483MHZ). Operating Range at wireless signal should be upto 40 meters, Frequency response 70-15,000HZ; Power Supply should be preferably 12 volt DC from AC Adapter.</p> <p>B. Chairman Unit(Master Control) Should have preferably the following Fee/Request Mode selection facility, Priority Function to override all delegates, LCD Display information system: Status & Battery charge, Anti Interference Technology, Power Supply : 2nos of AA Alkaline Battery/Rechargeable Battery with charger.</p> <p>C. Delegate Unit Power/Talk Button. LCD Displays the delegate, Anti Interference Technology, Power Supply facility- Alkaline/NICD/Lithium Ion rechargeable Batteries.</p> <p>D. Speaker System. Four wall speakers with 16 watt capacity each Matching with conference hardwires.</p> <p>E. Goose Neck collapsible Microphones at minimum 460 mm with LED indicator.</p> <p>F. Rechargeable -Nickel Cadmium/ Lithium Ion Pencil Batteries with chargers .</p> <p>Any reputed company/supplier can quote the rates for all those items mentioned above.</p>	<p>A - 1</p> <p>B - 1,</p> <p>C - 8,</p> <p>D - 4,</p> <p>E - 9,</p> <p>F-20 & Charger-05</p>	Rates to be quoted inclusive all taxes and other charges if any. The items are to be installed by the supplier with connecting wires etc and proper installation certificate to be given for release of funds.

