

Regional Institute of Education , Bhubaneswar

Office order

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Keeping the UGC guidelines in view (UGC letter No . F.IQAC-O-345/13-14(ERO), dated March 2014), the Internal Quality Assurance Cell(IQAC) has been constituted with the following officials in order to improve the academic and administrative performance of the institute.


1. Prof. K.B.Rath, Principal (Chairman)
2. Prof. M.K.Satapathy (Coordinator)
3. Internal Members

- i) Prof. B.K.Parida (DESM)
- ii) Prof. B.N. Panda(DE)
- iii) Prof. S.R. Sahu (DESSH)
- iv) Dr. S. K.Dash(I/C Academic Section)
- v) Dr. M.C. Samal (DMS)
- vi) Administrative Officer

4. External Members

- i) Prof. J.K.Mahapatra(Plot No.21/4(P), Acharya Vihar, Bhubaneswar-13)
- ii) Prof. S.Pani Director, DDCE, Utkal University, Bhubaneswar-4 (vanivihar)

The terms of the Internal and External Members is for a period of two years. The Internal Quality Assurance Cell shall come in to force with immediate effect.


(Prof. K.B Rath)
Principal
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Copy to:

- i) All members of the Committee(10)
- ii) Under Secretary, UGC, Eastern Regional Office, LB, 8Sector III, Salt Lake, Kolkata 700 098
- iii) Director, College Development, Council, Utkal Univ., Bhubaneswar (vanivihar)
- iv) Accounts Officer, RIE, Bhubaneswar

REGIONAL INSTITUTE OF EDUCATION (NCERT) : BHUBANESWAR

MINUTS OF FIRST MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

The first meeting of the UGC directed Internal Quality Assurance Cell (IQAC) was held on 22nd January, 2015 at 3:00 P.M. in the Staff Common room of Regional Institute of Education, Bhubaneswar and the following members attended the meeting.

1. Prof. K.B. Rath, Principal –Chairperson
2. Prf. S. Pani – Member
3. Prof. J.K. Mohapatra – Member
4. Prof. B.K. Parida – Member
5. Prof. B.N. Panda-Member
6. Dr. S.K. dash – Member
7. Dr. M.C. Samal – Member
8. Mr. P. Behera – Member
9. Mr. N.B. Panda – Special Invitee
10. Prof. M.K. Satapathy – Coordinator
(Prof. S. R. Sahoo – Member, could not attend the meeting.)

At the outset, Chairperson, Prof. K.B. Rath welcomed the members to its first meeting. He put high hope to improve the quality and work culture in the Institute through IQAC in the coming days.

Through a power point presentation, Prof. Satapathy , coordinator put before the committee members the major goals, functions, benefits and the follow-up action, points of Quality Assurance Cell as reflected in UGC guidelines. He explained that two major goals of IQAC are

1. To develop a programmed Action for quality improvement (Academic and Administrative performance of the Institute) and
2. To promote quality enhancement through Internalization of quality culture and institutionalization of best practices.




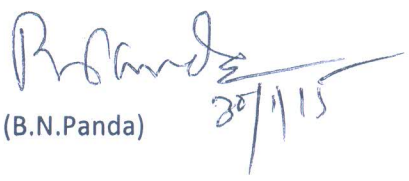
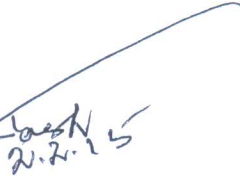


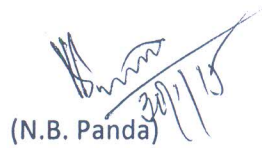

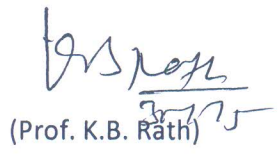
Further he highlighted the need for development of bench marks for various activities, facilitation for creation of a learner centric environment, getting feed back responses from students/parents, documentation of practices and their dissemination and finally development of a Annual Quality Assurance Report (AQAR) for submission to UGC/University/NCERT/NAAC.

Through wide discussion, the following points were emerged.

1. It was emphasized that while developing quality parameters, RIE should try and get NAAC accreditation on priority basis so that it could become eligible for RUSA grant from the UGC/Govt. of India besides adding strength to its own academic programmes. Further it was suggested that once the self evaluation report is ready, money should be deposited for inspection by the NAAC team within six months.
2. Emphasis should be given to curriculum improvement, introduction of new programmes, teaching-learning process, students progress, flexible syllabus with CBCS and improvement in annual examination results of the Institute.

3. Besides improvement in infrastructure/ICT, e-governance, campus environment etc. research should be given priority for teachers quality/professional enhancement
4. Need for improvement in library facilities – such as subscription of e-journals and e-governance in order to make paper less activities.
5. Concern was raised and the administration was requested to work with the NCERT authorities for filing up of the vacant faculty positions and for sabbatical leave for the working faculty to carry out research work
6. Resolution was made that with Coordinator/Director's advice and approval of the Principal, purchase should be made from the fund released by UGC.
7. The A.O & ACO were given responsibility to look into the appointment of a part-time/full time Secretarial Assistant with financial support from UGC grant.
8. Emphasis was also given to work out a plan to submit application to Utkal University for getting academic Autonomous status under the act/provisions of UGC. It was pointed out that this could lead to get unitary University status for the RIE in future.
9. It was decided to hold the IQAC meeting at least three times in a year.

The meeting was ended with vote of thanks to the Chairperson as well as the members present by the Coordinator, Prof. Satapathy.

 (S. Pani) Member	 (J.K. Mohapatra) Member	 (B.K. Parida) Member	 (B.N. Panda) Member
 (S.K. Dash) Member	 (M.C. Samal) Member	 (P. Behera) Member	 (N.B. Panda) Member
 (Prof. M.K. Satapathy) Coordinator	 (Prof. K.B. Rath) Principal & Chairperson		