

क्षेत्रीय शिक्षा संस्थान, भुवनेश्वर
REGIONAL INSTITUTE OF EDUCATION, BHUBANESWAR-751022
(राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद)
(National Council of Educational Research & Training)

ELECTION NOTICE

No.RIEB/ACD/ 295

Dated: 19.09.2023
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The election of Class Representatives and Coordinators for Students' Council for the session 2023-24 will be held as per the programme detailed below:

1. The nomination papers for the members of the students' council shall be filled up in the prescribed Proforma, which will be available in the Academic Section from 10:00 AM to 05:00 P.M on 21.09.2023 and 22.09.2023. The filled-in nomination papers shall be put in the sealed box kept in the Academic Section by 3:00 PM on 25-09-2023.
2. The final list of candidates having valid nomination will be notified by 5:00 P.M. on 26-09-2023.
3. Withdrawal of nomination of candidates will be allowed till 3:00 P.M. of 27-09-2023 and the final list of candidates will be notified by 5:00 P.M. on 27-09-2023.
4. The election of Class Representatives will be held on 28-09-2023 at 11:00 A.M. and the election of Coordinators to the Students' Council will be held on the same day i.e. 28-09-2023 in the Staff Common Room at 3:00 P.M.
5. The number of Class Representatives to be elected from different classes is as follows:

B.Sc.B.Ed 1 st Year	02	(01 M and 01 F)
B.Sc.B.Ed 2 nd Year	02	-do-
B.Sc.B.Ed 3 rd Year	02	-do-
B.A.B.Ed. 1 st Year	02	-do-
B.A.B.Ed. 2 nd Year	02	-do-
B.A.B.Ed. 3 rd Year	02	-do-
B.Ed. 1 st Year	02	-do-
M.Ed. 1 st year	02	-do-
M.Ed. 2 nd Year	02	-do-

6. The selection of Class Representative from final year of 4 Year Integrated B.A.B.Ed. & B.Sc.B.Ed. and 2 year B.Ed. programmes will be held after returning of students from Internship Programme.
7. To be eligible for election as Class Representative, a student should have passed the preceding Semester Examinations in the first attempt (wherever applicable).
8. Students shall be debarred from contesting the elections if any disciplinary cases are against them.
9. Notification of the Students' Council will be made on 28-09-2023 by 5:30 P.M.


ELECTION OFFICER

Copy To:

1. Institute/Hostel Notice boards
2. PA to kind information for Principal
3. Dean of instructions
4. Administrative officer
5. Members of the Election committee
6. Advisors, Students' Council
7. I/c Academic Section
8. All HODs for circulation among staff members
9. S.O. (C&W) for necessary arrangement during Election Day.
10. Security supervisor for necessary security arrangements
11. Care taker for necessary arrangement in the polling booth rooms and other election related works.

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PROCEDURE FOR ELECTION TO STUDENTS' COUNCIL: 2023-24

1. The Election for the Students' Council will be held on 28th September 2023.
2. The doors of the respective rooms where elections are to be held will be opened at 11:00 A.M. There will be a long bell at 11:00 A.M. to indicate the time.
3. The doors of the rooms will be shut at 11:30 A.M. after which no student will be allowed to enter. This time will be indicated by a long bell again.
4. The Roll call will be taken and the roll numbers of the students present are to be ticked by the Presiding Officer.
5. The Presiding Officer will write the names of the contestants on the Black Board and will explain the procedure of casting the vote.
6. The Presiding Officer will show that the Ballot Box is empty and Box will be locked in the presence of the contestants or their nominees.
7. All the students present have to sign the roll sheets when they receive the ballot paper on production of Identity Card. Ballot papers will be issued to him/her duly signed by the Presiding Officer. Ballot papers without signature of the Presiding Officer shall be invalid.
8. After casting of Vote, the voters except the contestant or his/her nominee shall leave the room immediately and will not be allowed to re-enter the room till the poll is over.
9. Counting of Votes will start immediately after casting of votes.
10. The contestant or his/her nominee must stay in the room during the counting of votes. In case of nominee, a proper declaration duly signed by the contestant must be submitted to the Presiding Officer without which the Presiding Officer may not allow the nominee to stay.
11. The result will be declared after obtaining the signature of the contestants or their nominees on the result sheet.
12. The elected Class Representatives must report to the Election Officer at 3:00 P.M. in the Staff Common Room of the Institute on 28-09-2023 to elect the Coordinators.
13. In case of tie for a Class Representative or to the post of a Coordinator of the Students' Council, the same will be decided by a toss.

P.T.O

POLLING BOOTH

B.Sc.B.Ed. 1 st Year	--	LT-2
B.Sc.B.Ed 2 nd Year	--	LT-3
B.Sc.B.Ed. 3 rd Year	--	LT-4
B.A.B.Ed. 1 st Year	--	Room No. O.A.
B.A.B.Ed. 2 nd Year	--	Room No. 101
B.A.B.Ed. 3 rd Year	--	Room No. 117
B.Ed 1 st Year	--	LT-1
M.Ed 1 st Year	--	M.Ed. Seminar Room
M.Ed 2 nd Year	--	M.Ed. Room


20.09.23
ELECTION OFFICER

Copy to:

1. Institute & Hostel Notice Boards
2. PA (P) for kind information of principal
3. Dean of Instructions for kind information
4. All HODs for circulation among the staff members
5. Administrative Officer for information and necessary action
6. All Presiding Officers on duty
7. I/c. Academic Section
8. Section Officer, C&W for necessary arrangement in polling booth rooms
9. Members of the Election Committee
10. Advisor/Joint Advisor, Students' Council
11. Election file
12. Security Supervisor for necessary security arrangements.