No: 1138 Ot: 17/03/22

To

Sub: Quotations for Printing of Examination and other office materials of D.M. School for the session 2021-2023.

Dear Sir,

The Institute intends to print the following materials as per the detailed specification and quantity mentioned below. In case, you are interested to undertake the following works, you may submit your quotation mentioning valid GSTIN No. in a sealed cover super scribing "Quotation for Printing of Examination and other office materials of D.M. School for the session 2021-2023" on or before 21.03.2022 within 5.00 pm. The rate quoted by your firm will be valid up-to 31.03.2023. The sample paper to be used for the purpose may be attached along with the quotation, The rate may be quoted for each and every items positively. Please note that if the quality of printing is not satisfactory and the quality of paper is not as per the stated standard, the Institute reserves the right to reject the entire printed materials. If you agree to the above terms and conditions, please quote rate for the item as per the details attached herewith in the next page in the table of work.

Please note that quotation received after due date, unsealed quotations and without sample paper, valid GSTIN No. will not be taken into consideration. The specimen copies of the material are available in the Institute General Store which may be examined before submitting the quotation.

This Institute reserves the right to reject the quotation either in full or part without assigning any reason thereof.

This issues with the approval of the competent authority.

Yours faithfully,

A desinistrative Office

Enclosure: List of Examination materials is enclosed.

16/2/22