6.2.3 Annual E-governance Report

	Index	Page no
SI no	Contents	
1	E-governance Report with snapshots and geotagged photos a) Planning and Development b) Finance and Accounts c)Student Admission Support d) Examinations e) Biometric attendance for staff f) Biometric attendance for students	2-6
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Regional Institute of Education

(National Council of Educational Research and Training)

Bhubaneswar -751022, Odisha

2

प्रामिति क्रिक्स टाइबर सेत्रीय शिक्षा संस्थान Regional Institute of Education अन्तरेखर / Bhubaneswar-751022

E-governance report

Regional Institute of Education, Bhubaneswar has been implementing egovernance in the last five years across several sections. An overview of the various e-governance initiatives has been given below:

Planning and Development

The institute has planned several initiatives for seamless implementation of egovernance. The planning for biometric attendance of students was started in 2022 with instructions for implementation of BAS (Biometric Attendance System) that was followed by constitution of purchase committee for procurement of devices. Recently, Planning and Monitoring Division (NCERT) have developed a MIS portal 'YOJANA' for monitoring of NCERT PAC programmes which is planned to be implemented at RIE, Bhubaneswar soon. (notice attached in appendix). As part of planning for e-governance, the staff have been trained in e-office portal applications. (training details attached in appendix). For purchase of different equipments/furniture, all tender calls are not only displayed on institute website but also processes purchases through admin dashboard of Govt GeM site. (example attached in appendix)

<u>Administration</u>

_E-notices are sent to faculty members for collecting feedback, ID details, committee notifications, meetings, E-applications serve as correspondence for leaves in emergency situations.

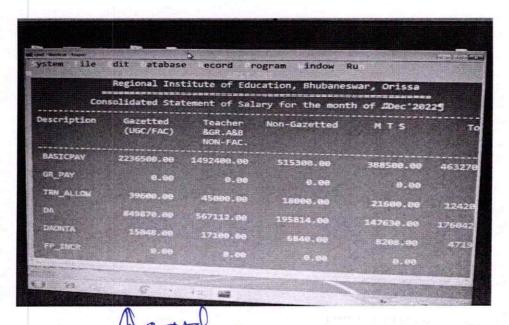
2

सेनीय शिक्षा संस्थान Regional Institute of Education भुवनेश्वर / Bhubandswar-751000 The office has been trained in e-office applications and the portal screenshot is attached below:



Finance and Accounts

The Institute has digitized its finance management systems including monthly pay slip, bank advice, TDS advice, arrear bills, increments, TA/DA bills, employee medical bills, etc.

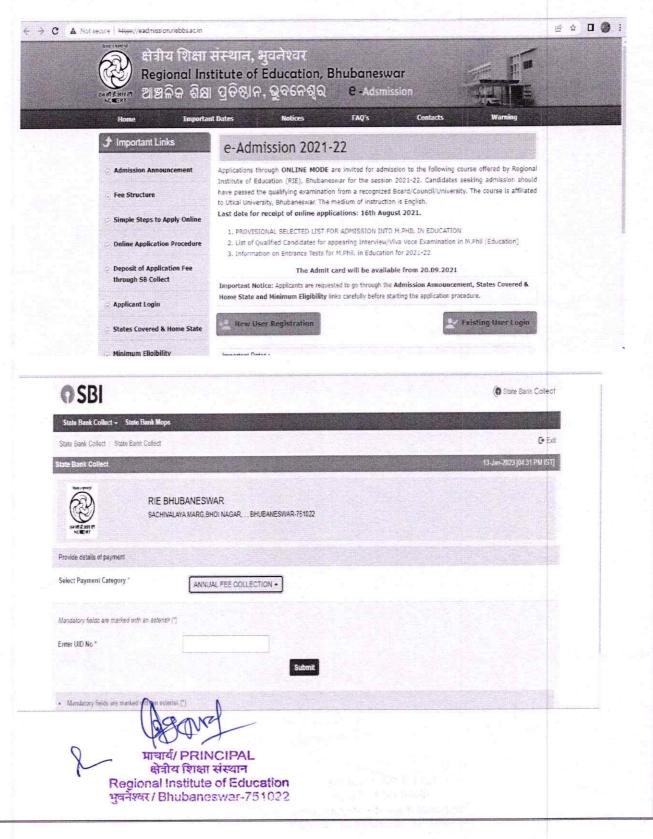


2

मायाय PRINCIPAL क्षेत्रीय शिक्षा संस्थान Regional Institute of Education भुवनेश्वर/Bhubaneswar-751022

Student Admission

e-admission portal has been set up by academic section for online applications and processing of the documents. For re-admissions/fees collection, SBI e-collect pay has been set up.



Examinations

All notices regarding examination schedule, form fill-up procedures, and results are digitized and uploaded on the institute website for easy student access. A screenshot of the institute website noticeboard showing exam notifications is attached below:

	notices.php विन में अनुशा	G Discipline Hindi Ess 🚯 अनुसासन पर निर्वेष 🥨 nindi-कार्याताप आदे 🗿 Effect of acceptor h CN How to write a priz 🐞 Bioinformatics tools 🦸 Get Ci	ОРУ
27	31/03/2023	Result of Four Year B.A.B.Ed. 4th Semester Examinations, 2022	
28	31/03/2023	Result of Four Year B.A.B.Ed. 6th Semester Examinations, 2022	
29	31/03/2023	Result of Four Year B.Sc.B.Ed. 2nd Semester Examinations, 2022	T
30	31/03/2023	Result of Four Year B.Sc.B.Ed. 4th Semester Examinations, 2022	
31	31/03/2023	Result of Four Year B.Sc.B.Ed. 6th Semester Examinations, 2022	
32	28/03/2023	Form fill up of Utkal University Even Semester Examination (April/May 2023).	
33	22/03/2023	Notice regarding Campus Selection for information of the students and different institutions	
34	16/03/2023	Results of 2 Year B.Ed. (Arts/Science) 2nd Semester Examination 2022	
35	15/03/2023	Advertisement of Class VI Admission 2023-24	
36	15/02/2023	Submission of Immovable property return by the employees of autonomous and Subordinate institutes/organisations in the Ministry of HRD- reg.	
37	05/02/2023	Committee of SC, ST, OBC Cell	
38	30/01/2023	Notice regarding reschedule of the date of CPS-3 (Physical Science) paper of 4 Year B.Sc.B.Ed. 5th Semester Examination 2022	
39	20/01/2023	Programme for the 4 year B.A. B.Ed. Examination, December 2022	1
40	20/01/2023	Programme for the 2 year B.Ed. Examination, December, 2022	
41	20/01/2023	Programme for M.Ed. Examination, December 2022	
42	20/01/2023	Programme for the 4 year B.Sc. B.Ed. Examination, December 2022	The same
43	20/01/2023	Provisional Selected and Waitlisted Candidates for admission to Ph.D. (Education) Coursework 2022-23	
44	09/01/2023	Corrigendum Notice: Provisional List of Candidates for appearing Viva-Voce Examination of Ph.D. (Education) Coursework-2023	Action 1
45	06/01/2023	Provisionally Qualified/ Selected Candidates for Ph.D. (Education) Viva-Voce 2022-23.	F

माचार्ये/ PRINCIPAL क्षेत्रीय शिक्षा संस्थान Regional Institute of Education भुवनेश्यर/Bhubaneswar-751022

2

Biometric attendance for staff and students

Biometric attendance is given by teaching and non-teaching staff through AADHAR number and this has been in practice since 2016.

For students, the biometric attendance system has been initiated. The students have been asked to submit their registration and biometric details. The biometric devices have also been procured as per planning for e-governance implementation.





Geotagged photograph of BAS for (a) staff and (b)students

V

माचार्य/ PRINCIPAL क्षेत्रीय शिक्षा संस्थान Regional Institute of Education भूवनेश्वर/ Bhubaneswar-751022

Status on eGovernance

- 1. Applications, Advertisements, Announcements for Admission to various courses are made through the CEE portal of the NCERT.
- 2. E-contents are developed through the ICT Studio of this Institute.
- 3. The e-office training has been imparted by the Council hqrs. in this Institute to all staff of this Institute and D M School and will be implemented very soon.
- 4. Up-dation of leave credits has been made in the e-office portal of all regular staff.
- 5. The attendance is being registered through Biometric Attendance System by all staff of this Institute (regular, contractual and all outsourcing staff).
- 6. Correspondences are made through email with use of scanners for attachments.
- 7. Meetings are being conducted through online mode.
- 8. Sometimes academic classes are also conducted through online mode
- 9. The purchases are made through e portal i.e. GeM
- 10. Tenders are being floated and finalized through GeM and CPP portal.
- 11. All payments are being made through e transfer (RTGS)
- 12. Pension Adalat are being conducted through online mode.
- 13.All the computers in the Institute have been installed with latest software and Hindi software also.
- 14. Staff of this Institute has been imparted training for Hindi typing and trained staff is using computers for hindi, odia language typing work.
- 15.All the typing work and other related statements are done through Computers.
- 16. The postage expenditure for all official correspondences is being incurred using Digital Franking Machine.
- 17. The salary, pension and Tax is being calculated and generated through software installed in Computers.
- 18. The Pension Payment Order, monthly salary slip, pension slip and Income Tax calculation sheet are being generated through Computers.
- 19. The Income Tax and GST Returns are being filed through online mode.
- 20. All the Students of this Institute deposit fees and charges through SBI Collect.

31/1/2023

APPENDIX

ACADEMIC SECTION

Sub: Bio-metric Attendance System for Students-reg.

In continuation to earlier notes, it is requested to install the Bio-metric Attendance System (BAS) in appropriate places of the Institute to accurately capture the presence of all students on all work days.

Therefore, it is requested to take necessary action to install the BAS machines in the appropriate places so that the students can submit their daily attendance through the Bio-metric devices twice a day (In and Out).

Submitted for necessary action please.

NOTE SHEET

DEAN (I) 8/22

क्ष्मांच शिक्षा संस्थान

(राष्ट्रीय शैक्षिक अनुसंधान एवं प्रशिक्षण परिषद) सचिवालय मार्ग, भूडनेश्वर - ७५१०२.२

Fax: 0674-2543782, 2540531 Website: www.riebbs.ac.in



REGIONAL INSTITUTE OF EDUCATION (National Council of Educational Research & Training) Sachivalaya Marg, Bhubaneswar-751022

Phones: Principal: 2541409, 2540534(0), 2543609(R)

Administrative Office: 2542924(0)

E-mail ID: riebbs@nic.in / riebbs@yahoo.in

No. F. 1479

Date: 13-04-2023

To

M/s Maxim Systems 481/3257, Nageswar Tangi, Old Town, Bhubaneswar, Khurda, Odisha-751002

Sub: Replacement of 8 Nos of Aadhar Based biometric machine with 8 Nos of Non Aadhar Biometric Machine for students of the Institute- reg.

Dear,

With reference to the subject and your email dated 31.03.2023, I am directed to convey the approval and additional sanction of Rs. 20,000/-(Rupees Twenty thousand only) towards replacement of 8 Nos of Aadhar Based Biometric Machine with 8 Nos of Non Aadhar Based biometric machine with registration of all students and installation of the machines latest by 25.04.2023 positively. Payment will be made to the firm through RTGS after completion of the installation and submission of GST Bill to the Institute.

This issues with the approval of the Competent Authority.

Yours sincerely,

Administrative Officer

Copy to: .

- 1. I/c Academic Section for information and with a request to cooperate to the firm for registration of the name of students in the machine at the earliest.
- 2. Nodal Officer, ICT Studio for information and necessary action.
- 3. ACO of the Institute for information and necessary action.
- 4. Section Officer, C & W Section for information and necessary action.
- 5. PA to Principal for information.



Minutes of the meeting for purchase of different Equipments and Furniture's for the year 2022-28.

A meeting was held on 03.11.2022 at 10.30 AM in the ET Cell Room under the Chairmanship of Prof. R. K. Mohalik, Following members were present in the meeting:

1.	Dr.	P.	l	Negi,	Librarian
----	-----	----	---	-------	-----------

2. Mr. Akhileswar Mishra, H. M., DMS

3. Mr. P. K. Behera, ASO,

4. Mr. Srikumar Tripathy, Sr. Accountant

5. Mr. Susanta Kumar Rout, S.O. C&W

Member

Member

- Member

- Member

- Member/Convenor

After a detailed discussion the Committee members recommended following points for consideration and approval of Competent Authority for purchase of Equipments and Furniture's for the year 2022-23:-

1. Department wise and section wise as well as item wise a list has been prepared as per the requisitions received by C & W Section through proper channel.

2. Out of the allocated budget of Rs. 160.00 lakh(Rs, 125.00lakh under Capital and Rs.35.00 lakh under Revenue) a list of Rs.1,55,49316/- has been prepared including as on date expenditure around Rs. 6,00,000.00 in both the heads.

3. Including the abstract of items, separate nine numbers of annexure has been placed alongside.

The meeting was ended with vote of thanks to the Chair.

Dr. P. L. Negi

Mr S-R Pout

Mr. S.Tripath

Mr. P.K.Behera

Prof. R. K. Mohalik

(Chairperson)

NOTE SHEET

Contract | अनुबंध



Contract No | अनुबंध क्रमांक: GEMC-511687766198053 Generated Date | अनुबंध तिथि: 21-Feb-2023

Organisation Details | time t fairer

Type।प्ररूप: Ministry | मंत्रालय

Cantral Government

Ministry of Education

Department | विभाग

Organisation Name | समहात का | National Council of Educational Research and Training

Office Zone | कार्यालय और

Department of School Education and Literacy

INCLIETY Bhubaneswar Buyer Details | खरीदार विवरण

Designation | पद :

Section Officer Contact No. | संपर्क नंबर : 06742-541409-

Email ID | ईमेल आईडी :

socw.riebbs@gov.in

GSTIN|जीएसटीआईएन :

21AAALR0195F1ZC

REGIONAL INSTITUTE OF EDUCATION, NCERT,

Address | पता :

KHORDA, ODISHA-751022, India

Financial Approval Detail। वित्तीय स्वीकृति विवरण

IFD Concurrence । आईएफडी सहमति :

Designation of Administrative Approval

प्रशासनिक अनुमोदन का पदनाम:

Designation of Financial Approval

वित्तीय अनुमोदन का पदनाम :

Principal

Principal

PAO Payment Mode | भुगतान का

तरीका:

Offline

Designation। पद : Email ID | ईमेल आईडी :

Address। पताः

Accounts Officer aco.riebbs@gov.in

GSTIN|जीएसटीआईएन:

Paying Authority Details | भुगतान प्राधिकरण विवरण

REGIONAL INSTITUTE OF EDUCATION, NCERT,

BHUBANESWAR ZONE, ODISHA-751022, India

Seller Details। विक्रेता विवरण

GeM Seller ID | जेम विक्रेता आईडी :

Company Name | कंपनी का नाम :

Contact No. | संपर्क नंबर : Email ID | ईमेल आईडी :

B0D1180000101408 MAXIM SYSTEMS

09937085114 ceo@maximsystems.in

Address | पता :

481/3257, Nageswar Tangi, Old Town, Khurda (khordha), ODISHA-751002, -

MSME verified | एमएसएमई सत्यापित : Yes

MSME Registration number|एमएसएमई पंजीकरण संख्या :

MSE Social Category | एमएसई सामाजिक श्रेणी :

OD19D0002705

General

GSTIN|जीएसटीआईएन:

21CZCPM8604F1ZO

*GST / Tax invoice to be raised in the name of|जिसके नाम के पक्ष में GST/TAX इनवॉइस पेश किया जाएगा - Consignee

Product Details | उत्पाद विवरण

Item Description आइटम विवरण	Ordered Quantity आइटम विवरण	Unit इकाई	Unit Price (INR) इकाई मूल्य (INR)	Tax Bifurcation (INR) कर विभाजन (INR)	Price (Inclusive of all Duties and Taxes in INR) मूल्य (INR में सभी शुल्क और कर सहित)
Product Name उत्पाद का नाम : Secureye Android Based Tablet integrated with Biometric Identification Device Housed in Rugged Casing Brand ब्रांड : Secureye Brand Type ब्रांड प्रकार : Registered Brand Catalogue Status कैटलॉग की स्थिति: OEM verified catalogue Selling As कैसे बेचा जा रहा है : OEM verified Reseller Category Name & Quadrant श्रेणी का नाम और चतुर्याश : Tablet Based Biometric Attendance System (Q2) Model मॉडल: SAB -220 HSN Code एचएसएन कोड: HSN not specified by seller	8	pieces	18,208.74	NA	145,669.92

Consignee Detail। परेषिती विवरण

S.No क्र.सं.	Consignee परेषिती	Item वस्तु	Lot No. लॉट नंबर	Quantity मात्रा	Delivery Start After दिनांक के बाद डिलीवरी शुरू करना है	Delivery To Be Completed By वितरण पूरा कब तक करना है
1	Designation पद : Section Officer Email ID ईमेल आईडी : socw.riebbs@gov.in Contact संपर्क : 06742-541409- GSTIN जीएसटीआईएन : 21AAALR0195F1ZC Address पता : REGIONAL INSTITUTE OF EDUCATION, NCERT,	Secureye Android Based Tablet integrated with Biometric Identification Device Housed in		8	21-Feb-2023	08-Mar-2023

If Yes, Address of the Lab

Product Specification for Secureye Android Based Tablet integrated with Biometric Identification Device Housed in Rugged Casing Specification | Sub-Spec | उप-विनिर्देश Value | मृत्य विनिर्देश Android Based Tablet integrated with Biometric Identification Туре Attendance System Device Housed in Rugged Casing Screen Size (Inches) 5 ≤ N < 6 Screen Type capacitive Touch Screen with 16 million colours ns and Con Screen Resolution (Pixel) Processor Speed (GHz) 1.3 ecial terms RAM (GB) 2 Tablet Base Internal storage (GB) 16 Storage Expandibility upto (Through micro SD Card) (GB) 32 Number of USB Port 2 Tablet Number of Micro USB Port Specifications Front Camera (Mega Pixel) Sim Card Slot (Number) Battery Back up (Minimum) (Minutes) 420 Network connectivity LAN + Wifi 802.11b/g/n both **USB Cable Connectivity** Standard Data Support 4G/LTE Internal Speakers Orientation of the Tablet in Casing Vertical Queue Throughput (Number of people to mark attendance within one minute) 30 Operational Endurance 24 x 7 STQC Certified Biometric Identification Device Single Fingerprint Scanner STQC certified Single Finger-Print / Iris biometric device for Aadhar Authentication with driver, in built template extractor software/SDK(mandatorily with license, if Yes Biometric STQC Certificate number Yes Available Attendance System Specification STQC Certificate valid upto Yes Available UIDAI Registered Device Certification available Yes UIDAI Registered Device Certificate number Yes Available UIDAI Registered Device Certificate valid upto Yes Available fingerprint scanner should be ergonomically placed to support ease Position of Biometric Scanner in the System of usage for biometric attendance in standing posture of the users Device Casing Material Polycarbonate Casing Thickness (mm) Casing Ingress Protection Rating NA Drop Test Compliance for Casing from a height of 1 meters No Separate Charging Non USB Port Availabilty with AC Adaptor Micro USB host cable No ROHS Compliance Certificate No Operating Temperature Range (Degree C) +5~+40 Storage Temperature Range (Degree C) -30~+60 Operating Humidity (RH) (%) 10-90 Miscellaneous Type Test Certificate Covering all parameters and Environmental tests from STQC No If Yes, TTC number and Date NA If Yes, Name of the Lab NA

NA

Seneral T

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Condit

(ATC)

20 X				
O.		Qn Site OEM Warranty (Year)	2	
Sin	1	diameter and the second		

Terms and Conditions | नियम और शर्तें

- 1, Special terms and conditions- Version:1 effective from 04-05-2020
- 1.1 Tablet Based Biometric Attendance System should have Android 4.4.x or higher, unrooted and Safety Net passed.
- 2. General Terms and Conditions-
- 2.1 This contract is governed by the General Terms and Conditions, conditions stipulated to this Product/Service as provided in the Marketplace.
- 2.2 This Contract between the Seller and the Buyer, is for the supply of the Goods and/ or Services, detailed in the schedule above, in accordance with the General Terms and Conditions (GTC) unless otherwise superseded by Goods / Services specific Special Terms and Conditions (STC) and/ or BID/Reverse Auction Additional Terms and Conditions (ATC), as applicable

Note: This is system generated file. No signature is required. Print out of this document is not valid for payment/ transaction purpose.

नोट: यह सिस्टम जनरेटेड फाइल है। कोई हस्ताक्षर की आवश्यकता नहीं है। इस दस्तावेज़ का प्रिट आउट भुगतान/लेनदेन उद्देश्य के लिए मान्य नहीं है।



क्षेत्रीय शिक्षा संस्थान, भुवनेश्वर

REGIONAL INSTITUTE OF EDUCATION, BHUBANESWAR-751022

(राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद्)

(National Council of Educational Research & Training)

No. RIEB/ACD/251

Date: 12.05.2023

NOTICE

As per implementation of e-governance, the registration of students for Biometric/digital attendance is required.

Hence, all the students of this Institute are hereby informed to present physically with their Institute Identity Card as per the following schedule for their registration in BAS.

SI	Name of Programme	Date & Time	Venue
No.			
1.	M.Ed. 2 nd Sem.	12.05.2023at12 Noon	
2.	M.Ed. 4 th Sem.	12.05.2023at 3:30 p.m.	
3.	B.Sc.B.Ed. 2 th Sem.	13.05.2023 at 10:00 a.m.	
4.	B.A.B.Ed. 2 th Sem.	13.05.2023at 11:00a.m.	
5.	B.Ed. 2 nd Sem.	13.05.2023at 12 Noon	Old Auditorium
6.	B.A.B.Ed. 4 th Sem.	13.05.20233 at 3:00 p.m.	
7.	B.Sc.B.Ed. 4 th Sem.	13.05.2023at 4:00 p.m.	
8.	B.Sc.B.Ed. 8 th Sem.	15.05.2023at 10:00 a.m.	
9.	B.A.B.Ed. 6 th Sem.	15.05.2023 at 11:00 a.m.	
10	B.Sc.B.Ed. 6 th Sem.	15.05.2023 at 12 Noon	
11.	B.A.B.Ed. 8 th Sem.	15.05.2023 at 3:00 p.m.	
12	B.Ed. 4 nd Sem.	15.05.2023 at 4:00 p.m.	

This issues with approval of the Principal.

Dean of Instructions

- 1. PA(P) for information of Principal
- 2. All Heads of Departments (DE/DEE/DESM/DESSH) for information
- 3. Administrative Officer / SO, C & W Section for information and n.a.
- 4. All Notice Board of the Institute/Hostels
- 5. I/c Academic Section for information

राष्ट्रीय शैक्षिक अनुसंघान और प्रशिक्षण परिषद्



NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING

F.No. 16.02/2023-24/PMD**/** | 238 — 1457 योजना एवं अनुवीक्षण प्रभाग

दिनांक : 16 जून 2023

Sub- Details of PAC/PAB approved Programmes for the MIS Portal-reg.

महोदय/महोदया,

जैसािक विदित है योजना और अनुवीक्षण प्रभाग (पी.एम.डी.) ने एन.सी.ई.आर.टी. के पी.ए.सी./ पी.ए.बी. कार्यक्रमों की निगरानी, प्रगित को अद्यतन करने और आवश्यक जानकारी की त्वरित पुनर्प्राप्ति के लिए एम.आई.एस. पोर्टल (MIS Portal) 'योजना' विकसित की है। एम.आई.एस. पोर्टल को इस वर्ष प्रायोगिक आधार पर चलाया जाना है जिसके लिए दिए गए प्रारूप के अनुसार कार्यक्रमों के पंजीकरण के लिए जानकारी आवश्यक है।

अत: सभी घटक इकाइयों के अध्यक्षों से अनुरोध है कि कृपया आवंटन के अनुसार संशोधित पी.ए.सी. कार्यक्रमों का विवरण और कार्यवृत के अनुसार पी.ए.बी. कार्यक्रमों का विवरण प्रदान करें। प्रत्येक कार्यक्रम के तहत कार्यशाला/गतिविधियों पर फिर से विचार किया जा सकता है और अनुबंध बी (B) में दिए गए संबंधित घटक इकाई को किए गए बजट आवंटन के अनुसार संशोधित किया जा सकता है।

आधिकारिक एन.आई.सी. मेल में सभी उपयोगकर्ताओं को उपयोगकर्ता प्रमाण-पत्र साझा किए जाएँगे। संलग्न प्रारूप में जानकारी 30 जून 2023 तक प्रदान की जानी चाहिए।

सादर,

(दिनेश कुमार) आचार्य एवं अध्यक्ष, यो.अन्.प्र.

प्रति :

- 1. संयुक्त निदेशक, के.शै.प्रौ.सं.(CIET)और संयुक्त निदेशक, पं.सुं.श.के.व्या.शि.सं. (PSSCIVE) भोपाल।
- 2. राष्ट्रीय शिक्षा संस्थान (NIE) के विभागों/प्रभागों/एककों के सभी अध्यक्ष।
- 3. क्षेत्रीय शिक्षा संस्थानों(RIEs)अजमेर, भोपाल, भुवनेश्वर, मैसुरू और शिलांग के प्रधानाचार्य।

F.No. 16.02/2023-24/PMD//238-/45/ Planning & Monitoring Division

Dated: 16th June 2023

Sub- Details of PAC/PAB approved Programmes for the MIS Portal- reg.

Madam/Sir,

As you are aware, the Planning and Monitoring Division (PMD) has developed the MIS portal 'YOJANA' for monitoring of NCERT'S PAC/PAB programmes, updating the progress, and for quick retrieval of necessary information. The portal is to be run on pilot basis this year for which the information as per the format given is required for registration of the programmes.

Therefore, heads of all the constituent units are requested to kindly provide the details of PAC programmes revised as per the allocation and details of PAB programme as per the minutes. The workshop/ activities under each programme may be relooked and revised in the tune with the budget allocation made to the concerned constituent unit as given in Annexure B.

User credentials will be shared to all the users in official NIC mail. The information in the format attached is to be provided latest by 30^{th} June 2023.

With regards

(Prof. Dinesh Kumar)

(Prof. Dinesh Kumar) Head, PMD

Copy to:

1. Joint Director, CIET & PSSCIVE, Bhopal

2. All Heads of NIE Departments /Divisions/Cell

3. Principal, RIE, Ajmer, Bhopal, Bhubaneswar, Mysuru, NERIE, Shillong

REGIONAL INSTITUTE OF EDUCATION BHUBANESWAR

NOTICE

No: 168

Dated: 28-11-2022

Sub: Two Days Training Programme on Functionality of eOffice.

With reference to email dated 15-11-2022 of the Programmer, eOffice, NCERT, New Delhi, the Two Days Training Programme on Functionality of eOffice will be conducted in this Institute on 30th November and 1st December-2022.

Therefore, all HODs/Section-In-charges of this Institute are requested to attend the Training Programme with all staff members (Academic and Non-Academic) working under their control in the CAC Lab-II as per the enclosed schedule positively for implementation of eOffice in this Institute.

I/c. Computer Application Centre is requested to provide the facilities of Computer Laboratories of this Institute for the Training Programme. Further, the services of all W.E.T. in Computer Science (Regular & Contractual) may be spared in the Training Programme for further course of action by the Institute.

This issues with the approval of the competent authority.

Administrative Officer

Copy to:-

- 1. All HODs (DE/DESM/DESSH/DEE)
- 2. Headmaster, D.M. School
- 3. Medical Officer, RIE, Dispensary.
- 4. I/c. C.A.C. / E.T. Cell / ICT Studio
- 5. Dy. Librarian, Institute Library.
- 6. I/c. Academic Section
- 7. Section Officer (C&W) / ASO, General Store.
- 8. Section Officer (Estt.)
- 9. Accounts Officer
- 10. P.A. (P)
- 11. Office Copy.



(Attendance of Participants in the Training Programme of eOffice)

Date: 30-11-2022

SI. No.	Name of Employee	Signature (Forenoon)	Signature A (Forenoon)
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22.	DR. DEBABRATA BAGUI	Exam. Duty	Been'
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प्रशासनंदन जेविन्हर्गी/Administrative Officer क्षेत्रीय शिक्षा संस्थान/Regional institute of Education एन.सी.ई.आर.टी., भुबनेश्वर/N.C.E.R.T., Bhubaneswar

REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR

(Attendance of Participants in the Training Programme of eOffice)

Date: 01-12-2022

Sl. No.	Name of Employee	Signature (Forenoon)	Signature (Afternoon)
1,	DR. DEBABRATA BAGUI	By.	
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SERVICE ORDERS

BUYER VIEW

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Contracts

ALL CONTRACTS

CONTRACT NO: GEMC-511687736013125 Status: Order placed (accepted by seller)

INCIDENTS

Buyer: Susanta Kumar Rout

Seller: YUBI CREATIONS PRIVATE LIMITED

Bid Number: GEM/2023/B/3260377

Contract Generation: 24/03/2023 12:45

Buying Mode: Bidding

Total: ₹ 327250.00

Service

HSN Code Ordered Quantity Price

Cluster Outsourcing for Maintenance of Landline and Broadband network – OFC Network - Optical Fibre Cable; Attending all types of cable faults

1

₹ 327250.00

Process Order

सुशस्त सुमार राउत /Susanta Kumar Roul अनुभाग अधिकारी /Section Officer क्षेत्रीय शिक्षा संथान /Regional Institute of Education CONTRACT NO: GEMC-511687753686922 Status: Order placed (accepted by seller)

INCIDENTS

Buyer: Susanta Kumar Rout

Seller:

Bid Number: GEM/2021/B/962675

SAINIK INTELLIGENCE AND SECURITY PRIVATE LIMITED

Contract Generation: 03/05/2021 16:02

Buying Mode: Bidding

Total: ₹ 14423182.20

Price Ordered Quantity **HSN** Code Service

Security Manpower Service - Security Guard Male

30

₹ 14423182.20

Process Order

CONTRACT NO: GEMC-511687733771234 Status: Order placed (accepted by seller)

INCIDENTS

Buyer: Susanta Kumar Rout

Seller: M/S JAGANNATH SERVICE

Bid Number: GEM/2020/B/535869

Contract Generation: 17/06/2020 17:48

Buying Mode: Bidding

Total: ₹ 7229861.12

Price **Ordered Quantity HSN** Code Service ₹ 7229861.12 32 Human Resource Outsourcing Service

Process Order

CONTRACT NO: GEMC-511687794637800 Status: Order placed (accepted by seller)

INCIDENTS

Buyer: Susanta Kumar Rout

Bid Number: GEM/2019/B/410091

Contract Generation: 17/12/2019 13:21

P AND A SECURITY ASSOCIATE SERVICES

Total: ₹ 3809891.54

Buying Mode: Bidding

स्थान कुमार एउन / Susanta Kumar Rout अनुशास अधिकारी Section Officer water forage vivery literational institute of Ecoteti-M. comment Torto

Consignee Receipt & Acceptance Certificate

Susanta Kumar Rout

REGIONAL INSTITUTE OF EDUCATION, NCERT, KHORDA, ODISHA-

751022

Contract No: GEMC-511687710716299

Contract Date: 11-Oct-2019
Order Received Date: 14-Oct-2019

THOTE OF EDOCATION, NOETH, MICHELL, CENTER

CRAC No: GEMCRAC-1-511687710716299-1

Invoice No: GEM-4678647

CRAC Date: 22-Oct-2019

Invoice Date: 14-Oct-2019

Bill To	Shipped By
REGIONAL INSTITUTE OF EDUCATION, NCERT, KHORDA, ODISHA-751022	
Type: Central Government Ministry: Ministry of Human Resource Development Department: Department of School Education and Literacy Organisation Name: National Council of Educational Research and Training (NCERT)	HB SOLUTIONS PRIVATE LIMITED HB SOLUTIONS PRIVATE LIMITED, Bhubaneswar, Orissa - 751002

Contract Item Details

Office Name: Bhubaneswar

#	Item Description	Model	Ordered Quantity	Unit	Price per Unit inclusive of all Duties and Taxes (in INR)
1	Quick Heal EPS 7.2 Total Standard 3Year 5 - 50 user each Antivirus	Quick Heal EPS 7.2 Total Standard 3Year 5 - 50 user each Antivirus	200	pieces	1911.0
Tota	al Order Value (in INR)				382200.0

CONSIGNMENT DETAILS

S.No	Qty(Nos.)	Item Description	Received Qty	Accepted Qty	Rejected Qty	Reason for rejected items	Price per Unit inclusive of all Duties and Taxes (in INR)
1	200	Quick Heal EPS 7.2 Total Standard 3Year 5 - 50 user each Antivirus	200	200	0		1911.0
Total Received Order Value (in INR)					382200.0		

Note: This is system generated file. No signature is required. Print out of this document is not valid for payment/ transaction purpose.

सुशान्त कुमार राउत /Susanta Kumar Rout अनुभाग अधिकारी /Section Officer क्षेत्रीय शिक्षा संथान /Regional Institute of Education



Invoice

HB SOLUTIONS PRIVATE LIMITED

2950, Lewis Road, Garage Chhak, Samantarapur,

Bhubaneswar, Orissa, 751002 msbspassociates@gmail.com Contact no: 9598800001 GSTIN: 21AACCH4886J1ZG

MSME Verified: Yes

Order No: GEMC-511687710716299

Order Date: 11-Oct-2019

Bill To:

Susanta Kumar Rout , Section Officer REGIONAL INSTITUTE OF EDUCATION, NCERT

BHUBANESWAR ZONE ODISHA 751022 Department of

School Education and Literacy National Council of Educational

Research and Training (NCERT)

GSTIN: N

Department: Department of School Education and Literacy

Office Zone:Bhubaneswar

Organisation: National Council of Educational Research and

Training (NCERT)

Ministry: Ministry of Human Resource Development

GEM-4678647

Shipping To: Susanta Kumar Rout REGIONAL INSTITUTE OF EDUCATION, NCERT KHORDA ODISHA 751022

Seller Invoice No	Invoice Date	Dispatch Mode	Dispatch Date
96	14-Oct-2019	Manual	14-Oct-2019

Description	HSN Code	Expected Delivery Date	Supplied Qty	Unit Price	Total Price inclusive all Taxes
Quick Heal EPS 7.2 Total Standard 3Year 5 - 50 user each Antivirus		26-Oct-2019	200	1911.00 INR	Rs. 382200.00
			CGST SGST IGST UTGST Cess	Rs. 29150.85 Rs. 29150.85 Rs. 0 Rs. 0 Rs. 0	
				Grand Total	Rs. 382200.00

सुशान्त कुमार राउत /Susanta Kumar Rout अनुभाग अधिकारी /Section Officer श्रेतीय शिक्षा संधान /Regional Institute of Education **INCIDENTS**

Buyer: Susanta Kumar Rout

Seller: Gera Ventures

Buying Mode: Direct Purchase

Total: ₹ 37961.01

Contract Date: 03/08/2018 16:49

ORDER CONFIRMED

ACCEPTED BY SELLER

ORDER DISPATCHED

ORDER DELIVERED

Product	HSN Code	Ordered Quantity	Price
REMI, Laboratory Centrifuge R8C with R81B, 8X15ml Swing out head (REMI) Model Remi & R8C-R-81B	8421	1	₹ 37961.01

View Order Details

CONTRACT NO: GEMC-511687759634045 Status: Order placed (accepted by seller)

INCIDENTS

Buyer: Susanta Kumar Rout

Seller:

Contract Date: 03/08/2018 16:25

VAM INSTRUMENT(INDIA) PRIVATE LIMITED

Buying Mode: Direct Purchase

Total: ₹ 25127.19

ORDER CONFIRMED

ACCEPTED BY SELLER

ORDER DISPATCHED

ORDER DELIVERED

Product	HSN Code	Ordered Quantity	Price
Micro controller based conductivity tds meter with cells (SYSTRONICS) Model Systronics Make 308	9027	1	₹ 25127.19

View Order Details

CONTRACT NO: GEMC-511687736929567 Status: Order placed (accepted by seller)

INCIDENTS

Buyer: Susanta Kumar Rout
Buying Mode: Direct Purchase

Seller: Gera Ventures

Total: ₹ 11338.65

सुशान्त कुमार राज्त /Susanta Kumar Rout

Contract Date: 03/08/2018 16:20

अनुभाग अधिकारी /Section Officer क्षेत्रीय शिक्षा संयान /Regional Institute of Education भुवनेश्वर /Bhubaneswar ACCEPTED BY SELLER

ORDER DISPATCHED

ORDER DELIVERED

Product

HSN Ordered Quantity

Digital Fully Automatic Colorimeter Range 400-700nm with 9 Digital Filter (NEUMANN & 9027 1 ₹ 11338.65 MILLER)

Model | NEUMAN & MILLER & NM-232

View Order Details

CONTRACT NO: GEMC-511687711130146 Status: Order declined(Auto cancelled by system after 120 HOUR of non-acceptance)

INCIDENTS

Buyer: Susanta Kumar Rout

Seller: B.N.ENTERPRISES

Contract Date: 03/08/2018 16:13

Buying Mode: Direct Purchase

Total: ₹ 33600.00

ORDER CONFIRMED

REJECTED BY SELLER

ORDER CANCELLED

Product HSN Code Ordered Quantity Price

visitor chair 3 seater (ST)

Model | wes-001

CONTRACT NO: GEMC-511687751620252 Status: Order placed (accepted by seller)

INCIDENTS

Buyer: Susanta Kumar Rout

Seller: MEHTA COMMERCIAL CO

Contract Date: 23/03/2018 11:38

Buying Mode: Direct Purchase

Total: ₹ 47364.80

ORDER CONFIRMED

ACCEPTED BY SELLER

ORDER DISPATCHED

ORDER DELIVERED



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CONTRACT NO: GEMC-511687789569985 Status: Order declined(Stock Unavailable)

INCIDENTS

Buyer: Susanta Kumar Rout

Seller.

Contract Date: 16/08/2018 14:53

Buying Mode: Direct Purchase

Total: ₹ 4700.00

ORDER CONFIRMED

REJECTED BY SELLER

INTIME COMMOTRADE PRIVATE LIMITED

ORDER CANCELLED

Product

HSN Code

Ordered Quantity

Price

TUBE LIGHT 36 WATT (crompton) Model | CGCL 36WATT-

100

₹ 4700.00

सुशान्त कुर्यार राउत /Susanta Kumar Rout अनुभाग अधिकारी /Section Officer क्षेत्रीय शिक्षा संधान /Regional Institute of Education भुवनेश्वर /Bhubaneswar CONTRACT NO: GEMC-511687716926160 Status: Order placed (accepted by seller)

INCIDENTS

Buyer: Susanta Kumar Rout

Seller: **BIOGENIX SYSTEMS**

Contract Date: 03/08/2018 17:01

Buying Mode: Direct Purchase

Total: ₹ 18275.00

ORDER CONFIRMED

ACCEPTED BY SELLER

ORDER DISPATCHED

ORDER DELIVERED

Product

HSN Code

Ordered Quantity

Price

PH METER (SYSTRONICS)

Model | 361

₹ 18275.00

View Order Details

CONTRACT NO: GEMC-511687789383265 Status: Order placed (accepted by seller)

INCIDENTS

Buyer: Susanta Kumar Rout

Seller: Gera Ventures

Contract Date: 03/08/2018 16:54

Buying Mode: Direct Purchase

Total: ₹ 48450.51

ORDER CONFIRMED

ACCEPTED BY SELLER

ORDER DISPATCHED

HSN Code

ORDER DELIVERED

Product

Ordered Quantity

Price

Precision Rotary Microtom A. O. Spencer Type (N and M) Model | N and M & NM-380A

₹ 48450.51

View Order Details

CONTRACT NO: GEMC-511687791650277 Status: Order placed (accepted by seller)

अनुपाल आधिकारी /Section Officer क्षेत्रीय जिल्हा संयान //(egional institute of Education Alaskat leupausamen