



क्षेत्रीय शिक्षा संस्थान, भुवनेश्वर
REGIONAL INSTITUTE OF EDUCATION : BHUBANESWAR
(National Council of Educational Research & Training)
Sachivalaya Marg, Bhubaneswar-751022

Advt. No. 323

Dated: 14.03.2018

TENDER NOTICE

Sealed Tenders are invited for supply of General Office Stationary Materials for the year 2018-2019 to Regional Institute of Education, Bhubaneswar for which interested parties may obtain the tender documents from the General store of the Institute on any working day on payment of Rs.500/- (Rupees Five Hundred) only by cash before 3:00 pm or by way of D.D in favour of “**General Fund Account, RIE, Bhubaneswar payable at Bhubaneswar** as cost of tender documents. The Period of issue of tender form is from **22-03-2018 to 02-04-2018** up to **5:00 pm**. The tenders will be received till **02-04-2018** up to **5:00 p.m.** and the same shall be opened on **03-04-2018** at **11.45 a.m.** in the presence of intended parties/their authorized representatives who may like to be present at that time. For further details of tender documents with complete terms and conditions, please visit our website. www.riebbs.ori.nic.in/www.riebbs.ac.in or Stores Officer, Regional Institute of Education, Bhubaneswar for the purpose.

ADMINISTRATIVE OFFICER

Sl. No.
Cost of Tender Document :-Rs. 500/-

**REGIONAL INSTITUTE OF EDUCATION, BHUBANESWAR,
SACHIVALAYA MARG, BHUBANESWAR-22**

Tender Document for

**Supply of General Office Stationery Materials for the use in the Regional Institute of
Education, Bhubaneswar.
For the FY 2018-19**

Last Date & Time for Submission of Bids : 02/04/2018 up to 5:00 P.M

Venue : General Store,
Regional Institute of Education
Sachivalaya Marg
Bhubaneswar-751022

REGIONAL INSTITUTE OF EDUCATION
Bhubaneswar
NOTICE INVITING TENDER

Sealed tenders are invited from reputed firms for Supply of General Office Stationary Materials for use in the Regional Institute of Education, Bhubaneswar.

The Tender Documents are available on payment of Rs.500/- (Rupees Five Hundred) only by way of D.D in favour of "General Fund Account, RIE, Bhubaneswar payable at Bhubaneswar".

The Tender document may be downloaded from the RIE website: www.riebbs.ori.ac.in/ www.riebbs.ori.nic.in. The complete Tender documents with Crossed Demand Draft of Rs. 500/- in favour of General Fund Account, Regional Institute of Education, Bhubaneswar drawn on any Nationalized Bank payable at Bhubaneswar may be sent to the Administrative Officer, Regional Institute of Education, Bhubaneswar-751022.

The tenders received after due date: **02/04/2018** time and in unsealed condition will not be taken into consideration under any circumstances.

Principal, Regional Institute of Education, Bhubaneswar reserves the right to accept or reject any or all Tender without assigning any reason thereof.

Administrative Officer

Schedule of Invitation to Tender

Tender Documents for supply of General Office Stationary Materials for the use in the Regional Institute of Education, Bhubaneswar.

- | | |
|--|---|
| a) Description of the Tender | : General Office Stationary Materials. |
| b) Period issue of Tender form | : 22/03/2018 to 02/04/2018 up to 5:00 P.M |
| c) Last date & time for submission of Tender | : 02/04/2018 up to 5:00 P.M |
| d) Date & Time of opening of Tender | : 03/04/2018 at 11:45 A.M |
| e) Place of submitting Tender | : General Store, (Room No.3)
Regional Institute of Education
Bhubaneswar-751022 |

Note: RIE shall not be responsible for non-receipt / non-delivery of the Tender documents due to any reason whatsoever.

1. INVITATION OF BIDS

1.1 Regional Institute Of Education, Sachivalaya Marg, Bhubaneswar, invites sealed tenders from reputed and registered Firms/Manufacturers/ Dealers/ Agencies/ Companies /contractors having minimum three years experience in the field of supply of General Office Stationary Materials etc. with minimum annual turnover of Rs.2.00 lakhs. The bidders having experience of supply of such items to Educational Institution / Govt. Organisation / Public Sector shall be given preference.

1.2. The bidders are required to accept all terms & conditions mentioned in the Tender Document. RIE Bhubaneswar reserves the right to reject any or all offers without assigning any reason thereof.

1.3. It is the responsibility of the bidders to read all terms & conditions of the Tender Document before filling the tender. Incomplete Tender Documents or bids are liable to be rejected.

1.4. Tenders received after the due date and time will not be entertained.

1.5. The contract shall be valid up to **31.03.2019**.

2. EARNEST MONEY DEPOSIT.

Offer for contract of General Office Stationary Materials etc. to Regional Institute Of Education, Sachivalaya Marg, Bhubaneswar-22, must be accompanied by a Bank draft of the Nationalized /Schedule Bank for Rs.5,000/- (*Rupees Five Thousand only*) drawn in favour of *General Fund Account of Regional Institute of Education, payable at Bhubaneswar* as Earnest Money, which will be refundable in due course to the unsuccessful bidder without any interest.

PLEASE NOTE THAT OFFERS NOT ACCOMPANIED BY THE REQUIRED EMD WILL BE REJECTED.

Offer submitted with in-complete information will not be considered.

The earnest money of the successful bidder is liable to be forfeited if the bidder does not fulfill the following terms and conditions: -

i) The successful bidder should supply of the indent items etc. strictly in accordance to the order placed to the firm as per the terms and conditions as mentioned in the order. The earnest money of the successful bidder will be refundable after completion of the above mentioned formalities, without any interest thereon.

3. SCHEDULES OF TENDER

3.1 The Tender Document may be obtained from the General Store of the Institute from 10.00 a.m. to 1 p.m. and 3.00 pm to 5.00 pm on all working days from 22/03/2018 to 02/04/2018 by making payment of Rs.500/- (*Rupees Five hundred only*) in cash before 3:00 pm or by demand draft in favour of General Fund Account, Regional Institute of Education, Bhubaneswar.

3.2. The sealed tenders shall be opened on 03/04/2018 at 11.45 a.m.

3.3. Any tender received after due date and time given above will not be entertained under any circumstances.

3.4. The competent authority reserves the right to reject any or all tender without assigning any reason and shall not bind it-self to accept any tender and reserve the right to call for fresh tender.

4. PROCEDURE FOR SUBMISSION OF BIDS.

4.1. The Bids shall be submitted in sealed envelopes as under:-

- a) Should contain the Bank Drafts (s) for the Earnest Money Deposit (EMD).
- b) Tender Document duly signed by the bidder at respective page and all photocopies of the necessary documents to be submitted along with the **GST Regd.No certificate, valid TIN No and PAN NO.**

4.2. The sealed tenders /quotations may be submitted within due date and addressed to Administrative Officer, Regional Institute of Education, Bhubaneswar and superscribed "**Tender for Supply of General Office Stationary Materials for the use in the RIE, BBSR.**". The cover should also bear the name and address of the bidder including telephone number. Tender duly completed as above may please be submitted to the office by hand or by post to be reached within the due date.

4.3. The bidder must put his seal and signatures on each page of the bid If the rate written in handwriting text, must not be rewritten and also attest all or corrections etc., if any, under his seal and signatures.

5. BIDDER QUALIFICATION.

The bidder should have minimum three years experience in the field of supply of General Office Stationary Materials in Educational Institution / Govt. Organisation / Public Sector. The minimum annual turnover of the prospective bidder should be Rs.2.00 lakh per annum during the last three preceding years.

6. SCOPE OF WORKS

6.1 To provide General Office Stationary Materials etc. Annexures /Format enclosed.

7. TERMS AND CONDITION OF CONTRACT

7.1 The bids must be accompanied with a Bank Draft issued by any Nationalized/Scheduled Bank for Rs.5,000/- (Rupees Five thousand only) in favour of General Fund Account of Regional Institute of Education, Bhubaneswar towards EMD.

7.2 The Bids shall be opened at RIE, Sachivalaya Marg, Bhubaneswar-22 by a duly constituted Committee in the presence of such Bidders or their authorized representatives who may desire to be present at the time of opening of bids.

7.3 It is the responsibility of Bidders to read all terms & conditions of this document carefully before filling the bid. Incomplete bid documents or bids not responsive enough to the terms and conditions are liable to be rejected. The bidder should sign undertaking along with the bid document that he / she has read the complete tender document and will abide by its terms & conditions.

7.4 The bid shall contain no erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be authenticated by the person or persons signing the bid.

7.5 Bid Documents are neither transferable nor cost of the bid documents is refundable under any circumstances.

7.6 The issuing of bid document shall not constitute that the bidders are automatically qualified.

7.7 If even after award of contract, information/facts submitted by the bidders are found misleading/incorrect/false etc., RIE reserves the right to terminate the contract.

7.8 The Earnest Money Deposit will be refunded to the unsuccessful bidders within the validity period of rate as mentioned in the tender notice, subject to receipt of the request letter from the firms for release of the same.

7.9 In case of any dispute between the successful bidder and its employee, RIE, Sachivalaya Marg, Bhubaneswar will have no responsibility and shall not be responsible for any compensation in any form to such contractor or to any of such employees during the currency of and/or after the expiry of this agreement.

7.10 The successful bidder will have to supply General Stationery items, Cleaning Materials & Computer & its peripherals etc. at RIE, Bhubaneswar as per items and Rate as given in the Annexure - A attached with price schedule / document to this Tender Document.

7.11 In case of supply of Cleaning Materials & General Stationery items of such articles, if found same or less in quantity or quality and not of standard quality or not supplied in time, a deduction of 10% will be made from the bill as penalty or as decided by the Principal RIE, Sachivalaya Marg, Bhubaneswar-22 repeated fault may result in forfeiture of part or whole of money and even termination of the contract.

7.12 Regional Institute of Education, Sachivalaya Marg, Bhubaneswar-22 reserves the right to visit the existing or the past customers of the bidder to ascertain the quality of work performed by them and in case any negative report is received against the bidder, bid may be rejected. Also in case any information provided by the bidder is found to be false, his/her bid can be rejected and part or whole security forfeited.

7.13 The successful bidder will submit bill in duplicate to Administrative Officer, RIE, Bhubaneswar for payment. Payment will be as far as possible made within 15 (fifteen) days from the date of receipt of bill after deduction of tax as per rules through A/c Payee Cheque or to be transferred to his/her account through electronic system mode.

7.14 These are only proposed draft terms & conditions and can be modified/changed or added at the time of finalization and signing the agreement.

7.15 Conditional/Incomplete/offers not conforming to tender document will be rejected.

7.16 Arbitration clause to be inserted at the time of final Agreement.

7.17 The bidder shall submit the ITR for the **last three years** of the firm/Proprietorship firm. However, no individual ITR will be considered/ accepted at any cost by the RIE.

8. INSTRUCTIONS FOR BIDDER

8.1. It is mandatory on the part of prospective bidder to submit offer for supply of Cleaning Materials & General Stationery items etc. as per the requirement & rates approved for the same.

8.2 It is mandatory for the bidders to quote the rates for each and every items in respect of the items as per the list of items i.e General Stationery items, Cleaning Materials & Computer & its peripherals respectively, failing which the tender will not be considered & rejected

8.3 Each page of the offer shall be numbered and bear the signature of the tenderer at the bottom. All offers shall be either type written/printed neatly in indelible ink. Any corrections should be properly attested by tender signing authority.

Certified that I/We have gone through the contents of the Tender form point wise and thereby convey our acceptance to abide by all the terms & conditions mentioned in the tender documents.

Signature: _____

Name (In block letters) : _____

Designation: _____

Name of the firm: _____

Address: _____

Tele No.: _____

Date: _____

ANNEXURE – I
For EMD

REGIONAL INSTITUTE OF EDUCATION, BHUBANESWAR,
SACHIVALAYA MARG, BHUBANESWAR-22
Institute General Store, C&W Section

Bidding Document for supply of General Office Stationary Materials for the use in the
RIE, BBSR.

PARTICULARS OF EMD

1. NAME OF AGENCY : _____

2. DATE OF RECEIPT OF TENDER DOCUMENT : _____

3. LAST DATE & TIME FOR RECEIPT OF TENDER : _____

4. TIME & DATE OF OPENING OF TENDER : _____

5. DETAILS OF EMD:

a) AMOUNT : Rs.5,000/- (RUPEES FIVE THOUSAND ONLY)

b) NAME OF BANK : _____

c) PAY ORDER/BANK DRAFT NUMBER & DATE : _____

(SIGNATURE OF BIDDER OR HIS AUTHORIZED SIGNATORY AGENCY ALONG WITH SEAL)

REGIONAL INSTITUTE OF EDUCATION, BHUBANESWAR,
SACHIVALAYA MARG, BHUBANESWAR-22

Institute General Store, C&W Section

Bidding Document for supply of General Stationery items, Cleaning Materials & Computer
& its peripherals for the use in the RIE, BBSR.

1. NAME OF BIDDER : _____

2. ADDRESS OF BIDDER: _____

3. DETAILS OF DOCUMENTS TO BE SUBMITTED:

(i) Details of Permanent Account Number (PAN No. of the firm) _____
(PAN card of Proprietor in case of Proprietorship firm, provided the same should be reflected in the
ITR of proprietary firm. Attached documentary proof & mention page no.):

(v) Certificate of Registration of GST:
(Attached documentary proof & mention page no.): _____

(ii) Registration No. of the Firm if any: _____
(Attached documentary proof & mention page no.):

(iii) Three years experience of supply of Cleaning Materials _____
& General Stationery items (Attached documentary proof of orders etc. & mention page no.):

(iv) Total Turnover during last 3 preceding year
duly certified by respective audit/CA

(v.) Income Tax Return for the last 3 preceding year

(SIGNATURE OF BIDDER OR HIS AUTHORIZED SIGNATORY AGENCY ALONG WITH
SEAL)

Telex/ Telephone : _____

Bank Details in
respective firm : _____

A/C No. :

MICR Code. :

IFSC Code. :

Fax No : _____

E-Mail : _____

Website : _____

/Note : _____

List of Office Stationary & Cleaning Material/

Sl.No.	Name of the items/size etc	Specification/Brand	Rate /Unit price
1	Alpin	King/ Bell/ Od	
2	Arch File	Jyoti (Om Sai)	
3	Acid Bottle	Hydrochloric	
4	Adhesive Tape 1" Size	Cello	
5	Adhesive Tape 2" Size	Cello	
6	Battery for Torch	Eveready(Leak Proof)	
7	Remote Battery.AA	Everady/Philips/Samsung.	
8	Remote Battery.AAA	Everady/Philips/Samsung.	
9	Brown Paper (thick)	Ballarpur	
10	Black Board Duster(Wooden)/ Plastic Handle	Surya	
11	Bodkin (Fodoni)	Plastic Handle	
12	Board Pin	King	
13	Baygon Spray (liquid 05 Ltr.)	Johnson	
14	Baygon Spray Machine	Johnson	
15	Bleaching Powder (1/2 Kg.) Packet	Subhadra Chemicals	
16	Brown Tape 1"	Miracle	
17	Brown Tape 2"	Miracle	
18	Bed sheet (6' X 4')	Bombay dying	
19	Candle per Pkt.	Hindustan	
20	Cello Tape 1" Transparent	Miracle-555	
21	Cello Tape 2" Transparent	Miracle-555	
22	Carbon Paper (Blue)	Kores	
23	Carbon Paper (Black)	Kores	
24	Chalk (White)	Sarju/ Sangur	
25	Chalk (Colour)	Sangur	
26	Chalk Dustfree (White)	Sarju/ Sangur	
27	Calling Bell (Manual)	Konark	
28	Crayons wax (06 Pcs)	Doms	
29	Crayons wax (12 Pcs)	Doms	
30	Cup & Saucer (Pack of Six)	Bone China	
31	Desk Calendar Stand (table)	Plastic	
32	Chit Pad (50 pages)	13 X 10 Cm.	
33	Cloth Duster	Glassmar	
34	Cushion for Chair	Cotton	
35	Coir Brush 2"	Standard	
36	Cotton Thread (per ball)	Trisul	
37	Calculator Orpat-12 digit/OT800	100 steps check	
38	Calculator Orpat-12 digit/OT512	120 steps check	
39	Car Spray	Lovin	
40	Collin Spray	Colin	

41	Dak Pad (folder file) Good Quality	Jyoti	
42	Drawing sheet	Emami	
43	Dak file cover	plastic	
44	Detergent Vim 250gm.	Wheel/Ariel	
45	Detergent Vim 500gm.	Vim	
46	Detergent Surf 250gm	Surf	
47	Detergent Surf 500gm	Surf	
48	Dendrite-20 ml	Dendrite	
49	Door Mat (Big) (Size 4''X2'')	Kurnol	
50	Door Mat (Medium)(Size 3''X2'')	Kurnol	
51	Door Mat (small) (Size 3''X 1. 1/2'')	Kurnol	
52	Diary-New Years(Executive)-2019	Executive	
53	Desk calender refill-Both side	Prince	
54	Desk calender refill-One side	Prince	
55	Dustbin Plastic (for office room use)	Best	
56	Erez-ex (type fluid)	Kores	
57	Executive Planner-2019	Best	
58	Engagement pad	Good Quality	
59	Emergency light	BPL	
60	Fevicol Mr. White Adhesive 100 gm.	Fevicol	
61	Fevicol Mr. White Adhesive 500 gm.	Fevicol	
62	Fevistic (Medium)	Kores	
63	Feviquick Medium	Feviquick	
64	File Board	Sweta	
65	File cover (Plastic folder)	Sweta	
66	Feather Duster	Standard	
67	Fluid Red (Stencil fluid)	Kores	
68	File cover (Plastic) Ordinary	"L" folder	
69	Mosquito (Machine with Oil)	Good Night/Allout Morteen	
70	Mosquito Machine	Good Night/Allout Morteen	
71	Mosquito Oil	Good Night/Allout Morteen	
72	Mosquito Mat Machine	Good Night/Allout Morteen	
73	Mosquito Mat	Good Night/Allout Morteen	
74	Mosquito Coil	Good Night/Allout Morteen	
75	Gum (700 ml)	Day Tone	
76	Gum (300 ml)	Camel	
77	Gum Tube (50 ml)	Daytone	
78	Glass Tumbler(Plain)	YEAR/TREO	
79	Glass Lid / Pad (Plastic)	Bharat	
80	Graph Paper (A-4 Size)	Standard Quality	
81	Graph Paper	Navnita	

82	Gamaxine Powder (insect killer) BHC	Hunter-10	
83	Guard File	Jyoti	
84	Hand Wash 500ml.	Dettol/Fem	
85	Hand Wash refill pack 500 ml.	Dettol/Fem	
86	Harpic -500 ml	Harpic	
87	Highlighter (Big)	Faber Castell	
88	Highlighter (Small)	Pikpens	
89	James Clip (Plastic)	Omega	
90	Jhadu Phool	Standard	
91	Jhadu Khadika (Long Size)	Standard quality	
92	Jute Thread (Per ball)	Standard	
93	Jute Sampoo (Per Kg).Jhotta.	Standard	
94	Jug with cap Plastic 1 ltr	Plastic	
95	Key Purse--04 keys (Closed)	Unique	
96	Key Purse--06 Keys (Closed)	Unique	
97	Long cloth (white) per mtr.	Standard	
98	Latrine Brush Plastic	Standard	
99	Lock (Navtal-5 levers)	Godrej	
100	Lock (Navtal-6 levers)	Godrej	
101	Lock (Navtal-7 levers)	Godrej	
102	Lock (Navtal-8 levers)	Godrej	
103	Mug Plastic 1/2 Ltr. Size	Standard	
104	Mope Floor Cleaner with Handle Flat	Standard	
105	Mopes with Big Handle (Mopping)	Standard	
106	Match Box	Horse	
107	Marking Cloth	Standard	
108	Naphthalene Ball 1/2 Kg	Bengal chemical	
109	Naphthalene Ball 250 Gm	Bengal chemical	
110	Note-Sheet Pad (100 Sheets) 11.5 Kg.	Ballarpur	
111	Note-Sheet Pad (100 Sheets) 14.7 Kg.	Ballarpur	
112	Odonil (7.5 gm.)	Odonil	
113	Pencil	Natraj	
114	Pencil (Shorthand)	Apsara	
115	Pencil cutter	Natraj	
116	Phenyle-1 ltr Black	Double Bull	
117	Phenyle-1 ltr White	Doctors	
118	Paper for Photocopying. (A-4) 75 GSM	J.K. Copier	
119	Paper for Photocopying. (A-4) 70 GSM	Image	
120	Paper for Photocopying. (A-4) 72 GSM	Cmax	
121	Paper for Photocopying (A-3)	J.K.	
122	Paper for Photocopying (F. S)	J.K.	
123	Paper (SFS) White Best Quality Per Rem	Ballarpur	
124	Paper (DFS) White Best Quality Per Rem.	Ballarpur	
125	Pencil Eraser (Rubber)	Natraj	

126	Pen stand with 2 pens (Plastic)	Kebica	
127	Pen Stand with 4 pens (Plastic)	Kebica	
128	Paper Weight (Flower Design)	Yera	
129	Paper Punch (Single Eye)	Kangaroo	
130	Paper Punch (double eye) Small	Kangaroo	
131	Pin Cushion	Aircon	
132	Plastic Bucket (16 Ltr.) size	Standard	
133	Paper (Executive Bond)	J.k/100 sheets	
134	Paper (Executive Bond)	Royal	
135	Pen stand for Executive	Wilson	
136	Paper Rolling (DFS)	J.K. Bond	
137	Paper Rolling (SFS)	J.K. Bond	
138	Paper for Type (Thick)	Swan	
139	Paper for Type (Thin)	Kores	
140	Plastic Tray 04 plates	Bharat	
141	Pen for Correction, Metal tip	Oddy	
142	Pen Use & Throw	Starline/Goldex /Elkos	
143	Pen dot (Use & throw)	Link	
144	Pen Dr. Elko Gel Pen	Elko Gel/ Flair	
145	Pen Cello Technotip-8	Cello	
146	Pen cello Gripper	Cello	
147	Pen (Red & Blue) for Official Use	Link	
148	Pen parker	Parker	
149	Pen Montex Hy-speed-10	Montex	
150	Pen for Executive pen stand(Golden colour)	Link	
151	Pen For White Board(Marker)	Camlin	
152	Multi Mark Pen for CD/OHP writing	Faber Castell	
153	Pen Ink for White Board Marker Blue/Black/Green/Red	Camlin	
154	Register Rulled Rexin Bound No.4	Laxmi	
155	Register Rulled Rexin Bound No.6	Laxmi	
156	Register Rulled Rexin bound No.8	Laxmi	
157	Register Rulled Rexin Bound No.10	Laxmi	
158	Register Rulled Rexin Bound No.12	Laxmi	
159	Register Rulled Rexin Bound No.14	Laxmi	
160	Register Rulled Rexin Bound No.16	Laxmi	
161	Register Rulled Rexin Bound No.18	Laxmi	
162	Register Rulled Rexin Bound No.20	Laxmi	
163	Room Freshener	All Nuan	
164	Room Freshener	Odonil /Lovin	
165	Room Freshener	Ponds /Ria/Ramson	
166	Register Alphabetic No.4	Sweta	
167	Register Alphabetic No.6	Sweta	
168	Register Alphabetic No.8	Sweta	
169	Register Alphabetic No.10	Sweta	

170	Register Alphabetic No.12	Sweta	
171	Register Alphabetic No.14	Sweta	
172	Register Alphabetic No.16	Sweta	
173	Register Alphabetic No.18	Sweta	
174	Register Alphabetic No.20	Sweta	
175	Register (BIG) Ledger Size	Laxmi	
176	Rubber Band 500gm.	Good quality	
177	Refill (BIG) Blue	Link	
178	Refill (BIG) Red	Link	
179	Refill (Small) Blue	Link	
180	Refill (Small) Red	Link	
181	Refill Blue	Reynold	
182	Refill (Blue) Cello Gripper	Cello	
183	Scale-30 Cm.(Plastic)	Camel	
184	Stapler Pin (Big) No.24/6	Kangaroo	
185	Stapler Pin (small) No.10	Kangaroo	
186	Stappler-10	Kangaroo	
187	Stappler-24/6	Kangaroo	
188	Stappler Heavyduty	Kangaroo	
189	Stamp Pad (Big) Fiber Made	Camel	
190	Stamp Pad (Self ink)	Kores	
191	Sealing Wax	Kumar Bras	
192	Stamp Pad Ink-100 ml.	Kores	
193	Stock Register Leather Bound No.20 with conquest paper (Alphabetical)	Laxmi	
		Sweta	
194	Stock Register Leather Bound No.30 with conquest paper (Alphabetical)	Laxmi	
		Sweta	
195	Stock Register Leather Bound No.40 with conquest paper (Alphabetical)	Laxmi	
		Sweta	
196	Stock Register Rexin Bound No.10 (Alphabetical)	Laxmi	
197	Stock Register Rexin Bound No.12 (Alphabetical)	Laxmi	
198	Stock Register Rexin Bound No.14 (Alphabetical)	Laxmi	
199	Stock Register Rexin Bound No.18 (Alphabetical)	Laxmi	
200	Stock Register Rexin Bound No.20 (Alphabetical)	Laxmi	
201	Soap (Big)	Lifebuoy	
202	Soap (Small)	Lifebuoy	
203	Soap (Big)	Lux	
204	Soap (Small)	Lux	
205	Soap (Big)	Dettol	
206	Soap (Small)	Dettol	
207	Sketch Pen pkt	Rangoli	
208	Sponge Pad	Kebica	
209	Scissor	Butterfly/ Worldone	
210	Scissor Safe cut	Bell	
211	Sanitol-01 ltr. Cap	Sanitol	

212	Sanitol-01 ltr. Cap	Disprin	
213	Stick on pad	Magnavision	
214	Soap case (Plastic)	Novelty	
215	Short hand Note Book	Apsara	
216	Stock Register (Leather Bound with Conquest Paper) Alphabetical No 40	Per No.	
217	Stock Register Rexin Bound (Alphabetical) No.40	Per No.	
218	Tag (Nylon) Long size	Standard Quality	
219	Tag (Cotton)	Standard Quality	
220	Twin thread (per ball)	Trisul	
221	Table Cloth (5X 4)	Bombay Dying	
222	Torch Light Rechargeable	Eveready	
223	Towel Turkish (27" X 54")	Bonda Tax	
224	Towel Turkish - White (30" X 60")	Bonda Tax	
225	Towel Turkish (30" X 60")	Bonda Tax	
226	Towel Turkish (Small) (24" X 17") Bathroom use	VIP	
227	Tea Tray	Bharat/Flora	
228	Tiffin Plate	Bone China	
229	Tissue Paper	Standard Quality	
230	Thermo Flask (1 ltr)	Milton	
231	Tea Cattle	Bajaj	
232	Umbrella (Folding)	K . C . Pal	
233	Wall Clock	Ajanta	
234	Wall Clock Electronic Digital	Orpat/Citizen	
235	White Board Duster	Standard/Good Quality	
236	Table Top Glass (5mm Thickness)	Per Sqft.	
237	Door Mat Plastic make	Per Sqft.	
238	Door Mat Coir make	Per Sqft.	
239	Antivirus Software Quick Heal (Total Security)	Single User 1Yr	
240	Antivirus Software Quick Heal (Total Security)	Multiple User(10user pack) 1 yr	
241	C.D Writable with jewel case	Moser baer	
242	C.D Rewritable with jewel case	Moser baer	
243	DVD Writable with jewel case	Sony	
244	DVD Rewritable with jewel case	Sony	
245	Fanfold PAPER 10X12X1 - Single	70 – GSM date form	
246	Fanfold Paper 10X12X2 - Double	70-GSM Data form	
247	Fanfold Paper 10X12X3 - Triple	70-GSM Data form	
248	Fanfold paper 15X12X1 - single	70-GSM Data form	
249	Fanfold paper 15X12X2 – Double	70-GSM Data form	
250	Fanfold paper 15X12X3 – Triple	70-GSM Data form	
251	Hard Disk (External) 1 TB, Backup Plus (Portable)	Seagate	
252	Hard Disk (External) 2TB, Backup Plus (Portable)	Seagate	
253	Hard Disk (External) 4 TBBackup Plus (Portable)	Seagate	
254	Permanent Marker	Luxor/ Camlin/ Artline	

255	Ink For Marker	Luxor/ Camlin/ Artline	
256	Print Head for LQ-1050+DMP	EPSON	
257	Print Head for LQ-1150 II DMP	EPSON	
258	Print Head for LQDMP	WIPRO	
259	Print Head for LQ-335 DMP	WIPRO	
260	Print Head for TVS-335 DMP	TVS	
261	Ribbon cartridge for LQ-1050+Printer	Lipi	
262	Ribbon cartridge for TVS/MSP-335	Lipi	
263	Ribbon Refilling pack for LQ-1050+DMP	Lipi	
264	Ribbon Refilling pack for TVS/MSP-335 DMP	Lipi	
265	Ribbon Refill 17 MI HD fabric 12 x 7 mm x 17 mts.	WIPRO	
266	Pen Drive-8 GB	Transcend/Hp/iball	
267	Pen Drive-16GB	Transcend/Hp/iball	
268	Pen Drive-32GB	Transcend/Hp/iball	
269	Toner for HP 3005 DN (51A) Laser Printer Black	H.P-3005 DN	
270	Toner cartridge for HP Laser Jet P-1007 (88A)	HP P-1007	
271	Toner cartridge for HP Laser Jet P-1108 (88A)	HP P-1108	
272	Toner cartridge for HP Laser Jet P-1108 (78A)	HP P-1566 ,P-1606	
273	Toner Cartridge for Samsung Laser Printer	ML-1710 Samsung	
274	Toner cartridge for Samsung ML-2150 Printer	Samsung ML-2150	
275	Toner Cartridge HP Laser Jet-2100	H.P Laser Jet-2100	
276	Riffling for Toner for HP 3005 DN Laser Printer Black	H.P-3005 DN	
277	Riffling for Toner cartridge for HP Laser Jet P-1007 (88A)	HP P-1007	
278	Refilling for Toner Cartridge for Samsung Laser Printer	ML-1710 Samsung	
279	Refilling for Toner Cartridge for Samsung ML- 2150 Printer	ML-2150 LaserJet HP	
280	Refilling for Toner Cartridge for HP LaserJet 2100 Printer	HP-2100 LaserJet HP	
281	Replacement of Drum for Toner for HP 3005 DN	H.P-3005 DN	
282	Replacement of Drum for Toner cartridge for HP (88A)	HP P-1007	
283	Replacement of Drum for Toner Cartridge for Samsung Laser Printer	ML-1710 Samsung	
284	Replacement of Drum for Toner Cartridge for Samsung ML- 2150 Printer	ML-2150 LaserJet HP	
285	Replacement of Drum for Toner Cartridge for HP LaserJet 2100 Printer	HP-2100 LaserJet HP	
286	White Board Marker	Art line / Camlin/ Reynolds	
287	Media Converter mode 10/100 D-Link	D-link	

(SIGNATURE OF THE TENDERER WITH SEAL)