

REGIONAL INSTITUTE OF EDUCATION: BHUBANESWAR
CAMPUS & WELFARE SECTION

Quotation No: -RIEB/C&W/ 6503

Dated:- 8.01.2019

Sub:- Quotation for Spare and Service Maintenance Agreement (SSMA) for Photocopier Machine .

The Institute intends to invite quotation for Spare and Service Maintenance Agreement (SSMA) for Photocopier Machines of Institution. Following are the detail specifications, make/model/quantity and date of purchase of items :-

Sl. No.	Name of the Item	Model No.	Quantity	Date of Purchase	Rates (GST to be indicated extra)
1	Photocopier Machine(Xerox Make)	WC-5020	5 Nos.	31.03.2010	
2	Ricoh	MP 2014	5 Nos.	13.01.2017	
3	Ricoh	MP 2014	1 No	17.02.2017	
4	Sharp	HDDEXP01	1 No	16.01.2017	
		Total	12 Nos.		

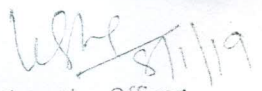
Interested firms are requested to quote their rate for **Spare and Service Maintenance Agreement (SSMA)** with detail terms and conditions for One year. Items/parts to be covered under SSMA may be clearly mentioned by the firms to avoid complicity. The SSMA may be extended upto 3 years basing on the performance of the firm. Hence the firms are also requested to quote their rates for two year and three year separately. Valid GSTIN No to be mentioned along with the rates.

The quotation may send to the undersigned in a sealed cover superscribing "**Quotation for Spare and Service Maintenance Agreement (SSMA) for Photocopier Machines**" by post or Hand on or before 19.01.2019 by 5.00pm.

The Principal reserves the right to accept/reject any/all quotations without assigning any reason thereof. For further queries, if any please contact to Section Officer, C & W Section or Head Master DM School.

Note: Special discount, if any, offered to Educational Institutions may also please be indicated.

This issues with approval of the Principal.


Administrative Officer

Copy to :-

1. I/c CAC with a request to upload in the institute website.
2. All notice board of the Institute/DMS/Hostels/Guest House
3. All members of Committee.